

# Biography Resource Center Navigation Guide

## OVERVIEW

The *Biography Resource Center (BioRC)* is a comprehensive database of biographical information on **over 380,000 people** from throughout history, around the world, and across all disciplines and subject areas. It combines **more than 450,000 biographies** from over 1,000 volumes of more than 135 respected Gale sources such as *\*Contemporary Authors, Encyclopedia of World Biography, Newsmakers, Contemporary Theatre, Film, and Television, Contemporary Musicians, Historic World Leaders, Notable Twentieth-Century Scientists, Contemporary Black Biography, Religious Leaders of America, International Dictionary of Art and Artists, Writers Directory*, and many more, with full-text articles from nearly 300 magazines including *American History, The Christian Century, Saturday Night*, and *U.S. News & World Report*. This powerful combination gives the researcher instant access to the wealth of biographical data compiled by Gale over more than 50 years, as well as 19,000 links to vetted Web sites, more than 27,000 images, in-depth coverage of key events, and up-to-date reporting that can be found in magazines.

Recent Update windows display a brief summary of recent news events relating to the individual, information which will subsequently be incorporated into the subject's biographies. Researchers who need to continue their search for information beyond what is available in *BioRC* will find nearly 19,000 vetted web links for additional information.


In addition, the "Spotlight On..." feature on *BioRC's* home page highlights important contemporary and historic figures who are included in *BioRC*. Individuals highlighted in "Spotlight On..." change on a regular basis, and information on everyone who has been the subject of a Spotlight is available via the "Spotlight On... Archive" link.

**\*Note:** To find a complete list of sources, click on the "List of Sources" link in the top portion of every Biography Resource Center search screen.

## ADD-ON MODULES

Lives and Perspectives add-on incorporates more than 160,000 concise biographies from reference resources, along with up to 40 titles recently published under such highly respected publishers as Macmillan and Scribner.

Marquis Who's Who add-on - biographies are available as an optional add-on module to Biography Resource Center. Marquis Who's Who includes every person, active, retired or deceased, who has appeared in the 22 Marquis Who's Who titles published since 1985 that together make up the Marquis Who's Who module. The more than 1.2 million Marquis brief biographies are fully integrated within Biography Resource Center, allowing researchers easy, single-search access to all of the information available on an individual. Subscribers to the Marquis module will find these biographies behind the Brief biographies tab, designated with a Marquis icon.

<input type="checkbox"/> <a href="#">Gore, Al</a> Mark "Al Gore," in <i>Marquis Who's Who</i> ™. Marquis Who's Who, 2008. (A brief summary of the individual's life and accomplishments).	
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## DATA TYPES

- Biographies — lengthy biographies on the individual, usually 2,000-3,000 words or more
- Brief Biographies — concise biographies containing key facts on the individual
- Marquis Who's Who — brief biographies from the 22 Marquis Who's Who titles that make up the Marquis Who's Who. This database is only available as an add-on module

- Magazine articles — full-text articles written about or by the individual that amplify and update the biographies
- Web sites — pre-selected Web sites, when available, highlighting the individual's life and works

## UPDATES

- Most biographies have been published or substantially updated within the past five years
- Every year, more than 400-500 biographies are written specifically for the database
- Updates and corrections added daily to biographies already in the database
- Full-text periodical articles added daily
- Web sites are added every three months

## RESEARCH GUIDE

This feature, available by clicking on the **Research Guide** link at the top of every screen, provides tips on different resources available for biography research. Many of the resources discussed are included in the database. Information on how to use these resources is also outlined.

The **Getting Started** section walks you through steps such as identifying why you need the biographical information, identifying what kind of biographical information you need, and asking yourself what information you already know about your subject.

The **Choosing Resources** section discusses the process of determining how much information you need and what kind of information is appropriate. For example, you may need more information than a brief biography would provide, but you do not need a resource that is book length. Magazines and newspapers may be appropriate, but Internet material may not be. The **Choosing Resources** section discusses the various possibilities.

## HOME SCREEN

The screenshot shows the Biography Resource Center home screen. At the top, there is a navigation bar with the following links: Home, Biographical Facts Search, Advanced Search, Category Browse, Help, Search Tips, Gale Databases, Dictionary, Research Guide, and List of Sources. The main content area is divided into several sections:

- Category Browse:** Lists categories such as Athletes, Current World Leaders, Hispanic Americans, Scientists, and World Explorers, with a "more..." link.
- Biographical Facts Search:** Offers search options based on Occupation, Nationality, Ethnicity, Birth/Death Year, Birth/Death Place, and Gender.
- Advanced Search:** Provides search options by Full Text, Keyword, Source, and Magazine Date.
- Search by Name:** Includes a search input field, a "SEARCH" button, and radio buttons for "Name contains" (selected) and "Start of last name".
- Spotlight On...:** Features a portrait of Archimedes and a short biography: "Archimedes (287? B.C.-212 B.C.), the great Greek mathematician and inventor from antiquity, discovered the principle of buoyancy, known as Archimedes' principle. A mechanical savant, he also invented the Archimedean screw, a mechanism for raising and transporting water for irrigation, still found in use today, as well as the double pulley, used to create weapons like catapults to protect against Roman invaders." Below the text is a link for "Spotlight On... Archive".

The footer contains the GALE logo, the text "Copyright and Terms of Use", and a row of links: Home, Help, Search Tips, Gale Databases, Dictionary, Research Guide, List of Sources, Contact Gale, Comments, and Advanced Search.


- **Search By Name** — Looks for an individual whose name corresponds to what is entered into the search field, whether you type a full surname, the first name and last name in any order, or just the beginning portion of a surname
- **Category Browse** – Provides quick access to select lists of notable, frequently researched people by category
- **Biographical Facts Search** — Searches for people based on one or more personal facts such as birth and death years and places, nationality, ethnicity, occupation or gender
- **Advanced Search** — Enables you to perform highly focused searches using name, keyword, source, full text, date of magazine publication, and document number as search criteria

## SPOTLIGHT ON...

Biography Resource Center home page always highlights an individual of current or historical importance. Located in the lower right-hand corner of the home page, the **Spotlight On...** helps you quickly learn about important and famous people. With just one click on the name, Biography Resource Center returns information immediately, taking you to the tabbed results page for that individual where you can easily access biographies, magazine articles about or by that person, and links to Web sites. This **Spotlight On...** feature changes regularly to profile a new person, and all the previously spotlighted biographies are placed in an archive file that is accessible from the Spotlight On... Archive hyperlink just below the Spotlight information.

The following image shows Greek mathematician Archimedes as the subject of the **Spotlight On...** feature.

**Spotlight On...**



**[Archimedes](#)**  
Archimedes (287? B.C.-212 B.C.), the great Greek mathematician and inventor from antiquity, discovered the principle of buoyancy, known as Archimedes' principle. A mechanical savant, he also invented the Archimedean screw, a mechanism for raising and transporting water for irrigation, still found in use today, as well as the double pulley, used to create weapons like catapults to protect against Roman invaders.

[Spotlight On... Archive](#)

## NAME SEARCH

The quickest way to search for a biography is to enter a name or part of a name in the Name Search field on the home page. There are two options to this search feature. Searches can be done by either selecting the **Name contains** or the **Start of last name** option.

## NAME CONTAINS

Searching by **Name contains** allows you to key a full name or any word or combination of words known to be part of the person's name. Initiating a search will take you to a results list of names (in alphabetical order) with, as available, birth-death years and the person's primary nationality and occupation. If only one name is found that matches your criteria, the application will take you directly to the main tabbed results page for that name. For more extensive results, you can use the wild card character \*. For example, when searching for Pamela, you can key in Pam\* and retrieve all results that include Pam and Pamela.

Let's search for biographical information on Stephen King, an American writer. If more than one person has the same name, the database will return a list of names.

The screenshot shows the Biography Resource Center search results for the query "Name contains Stephen King". The page displays a list of 19 names, with the first page showing 10 results. The results include various individuals with the name Stephen King, such as Andrew Stephen (1958-), Anthony Stephen (Canadian writer, 1934-), Michael Stephen (1949-), Nigel Stephen (1966-), Robert John Stephen (British conductor, 1960-), Stephen, Stephen (American pediatrician, 1944-), Stephen (American writer, 1947-), Stephen Daryl (1963-), and Stephen Emmett (American administrator, 1942-). The result for Stephen (American writer, 1947-) is highlighted with a star icon.

In the example, the search on King resulted in a list of names, one of whom is Stephen King, the American writer we had in mind.

[King, Stephen \(American writer, 1947-\)](#)

The screenshot shows the Biography Resource Center search results for the query "Stephen King". The page displays a list of biographies, with the first page showing 10 items. The results include a biography of Stephen King (American writer, 1947-), also known as Stephen Edwin King, Richard Bachman, Steve King, and John Swithen. The biography is updated on 01/07/2007 and is 2,274 words long. The result is highlighted with a star icon.

Use the **Start of last name search** if you are unsure of the full name or how to spell it. Searching by the **Start of last name** will yield less precise results than searching by a first and last name.

If you search for just the beginning of the name, you will get a more extensive list of names, as in the following example for the search for "stein."

The screenshot shows the Biography Resource Center search results for the query "Start of last name Stein\*". The page features a navigation bar with options like Home, Biographical Facts Search, and Advanced Search. A search filter on the right is set to "Start of last name". The results list includes names such as Berger, Helmut (Austrian actor, 1944-), Delany, Samuel R. (American writer, 1942-), Hanussen, Erik Jan (German stage clairvoyant, 1889-1933), Hegeler, Sten (Danish writer, 1923-), John-Steiner, Vera (Hungarian writer, 1930-), Mayer, Gerda Kamilla (British poet, 1927-), Nason, Tema (American writer, 1937-), Ross, Eulalie Steinmetz (American writer, 1910-1975), Sarah, Edith (American writer, 1921-), and Schwalberg, Carolyn Ernestine Stein (American writer, 1930-). The page indicates that 1543 names were returned, and the current view shows names 1-10.

The above search on "stein\*" (Start of last name) yielded 1543 names in the results list (Note: Results include Marquis Who's Who, available only to subscribers to the Marquis add-on module). This means the database contains names of many people whose last name begins with Stein. Notice, however, that some of the names in the results list do not appear to have the beginning letters of Stein in their name. When you see this you can surmise that this person probably has a variant name that begins with Stein.

When you select an individual, you will be taken to a tabbed results page.

The screenshot shows the Biography Resource Center interface. At the top, there's a navigation bar with 'Home', 'Biographical Facts Search', 'Advanced Search', 'Category Browse', and 'Previous Searches'. A search for 'John Steinbeck' has been performed, returning 9 results. The first result is highlighted, showing a photograph of John Steinbeck and a brief description: '(American writer, 1902-1968) Also known as: John Ernst Steinbeck, John Ernst Steinbeck, Jr., Amnesia Glasscock'. Below this, there are two search results listed with checkboxes for marking them. The first result is 'Steinbeck, John' from 'American Decades' (2,096 words), and the second is 'Steinbeck, John' from 'Authors and Artists for Young Adults' (6,765 words). The page number is 1 of 9.

The page also displays nationality, occupation, birth/death dates, and gives other names by which the person is known. A photograph is also provided (as available).

When using the **Start of last name** search, if only one name is found to match your criteria, the application will take you directly to the main tabbed results page for that name.

## BIOGRAPHICAL FACTS SEARCH

Use this search option to perform highly targeted searches to identify individuals who match certain search criteria. The search interface is flexible, allowing you to search based on one, multiple, or all the criteria on the page.

### BIOGRAPHICAL FACTS SEARCH CRITERIA

- **Name** — Type a complete name or any word or combination of words known to be part of a person's name. Variant names and pseudonyms used by an individual are also searchable.
- **Occupation** — Type a word or combination of words that specify a job title, field of endeavor or a related concept. Examples: professor, accountant, lecturer. Occupation information appears in the career section of the biography. You can also follow the "View Occupations Terms" link under the occupation text box for a list of occupation terms searchable in the database. Terms will backfill the search box to make searching easier.
- **Nationality** — Use the pull-down menu to select where a person was born or his/her citizenship in a particular nation or country. You may make several selections from the Nationality list by pressing and holding the Control Key and clicking on multiple terms.
- **Ethnicity** — Use the pull-down menu to select an ethnicity: an individual's membership in a group that shares a common language, culture, customs or background. You may make several selections from the ethnicity list by pressing and holding down the Control Key and clicking on multiple terms.
- **Gender** — Pull-down menu: Male or Female or Any (for both)
- **Birth Year and Death Year** — From the pull-down menu, select:
  - a. exact year (is)
  - b. range of years (is between; use hyphens between years)

- c. before a certain year (is before)
- d. after a certain year (is after)
- **Birth Place and Death Place** — Type a word or phrase for a city, state or country where the individual was born or died. For a state, enter the full name of the state for best results.
- **Show only results with images** — When this box is selected, the search will be limited to individuals who have a photo.

**Notes:**

- If you enter more than one word in a field, Biography Resource Center assumes the AND search operator unless you specify another search operator.
- If only one name is found to match your search criteria, the application will take you directly to the main tabbed results page for that name.
- You may also select the number of results to be returned per page for Biographical Facts and Advanced Search. The default is 25, but 10 or 50 may also be selected.

**Biography Resource Center** GALE®

Home **Biographical Facts Search** Advanced Search Category Browse Previous Searches

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**Biographical Facts Search**

Enter your search criteria below.

You may enter criteria in one field, some of the fields, or all of the fields below. For example, you could search for American inventors born between 1850 and 1900, by filling in the Nationality, Occupation, and Birth Year fields. For more information on how to use Biographical Facts Search, [click here](#).

<b>Name:</b>	<input type="text"/>	<input checked="" type="radio"/> Name contains	<input type="radio"/> Start of last name
<b>Occupation:</b>	<input type="text" value="Philosopher"/> <a href="#">View Occupation Terms</a> <small>(singular form recommended)</small>	<a href="#">Category Browse</a>	
<b>Nationality:</b>	<input type="text" value="Greek"/> <ul style="list-style-type: none"> <li>German</li> <li>Ghanaian</li> <li>Gibraltar</li> <li><b>Greek</b></li> <li>Grenadian</li> </ul>	<b>Ethnicity:</b>	<input type="text" value="*None selected*"/> <ul style="list-style-type: none"> <li>African American</li> <li>Asian American</li> <li>Hispanic American</li> <li>Native American</li> </ul>
<b>Gender:</b>	<input type="text" value="Any"/>		

The Biographical Facts Search for Occupation: Philosopher, Nationality: Greek yielded 53 names in the results list.

**Biography Resource Center** GALE®

Home Biographical Facts Search **Advanced Search** Category Browse Previous Searches

**Biographical Facts Search**

Revise Search Previous Searches

Your search (**Occupation= Philosopher; Nationality= "Greek"**) returned the following results.  
Names 1-25 of 53 displayed below.

Select a name from the list below:

Page: **1** - 2 - 3

- [Alcmaeon \(535? B.C.-\)](#)
- [Anaxagoras \(Greek philosopher, 500 B.C.-c. 428 B.C.\)](#)
- [Anaximander \(Greek natural philosopher, c. 611 B.C.-c. 546 B.C.\)](#)
- [Anaximenes of Miletus \(Greek philosopher, 570? B.C.-500? B.C.\)](#)
- [Antisthenes \(Greek philosopher, 444 B.C.-371 B.C.\)](#)
- [Apollonius of Tyana \(Greek philosopher, -c. 100\)](#)
- [Archytas of Tarentum \(Greek scientist, c. 428 B.C.-350? B.C.\)](#)
- [Arete of Cyrene \(Greek philosopher, fl. 4th century A.D.\)](#)
- [Aristotle \(Greek philosopher, 384 B.C.-322 B.C.\)](#)
- [Aristoxenus \(Greek philosopher, 370? B.C.-c. 304 B.C.\)](#)
- [Asclepiades of Bithynia \(124? B.C.-40? B.C.\)](#)
- [Bardis, Panos Demetrios \(Greek sociologist, 1924-1996\)](#)
- [Carneades \(Greek philosopher, c. 213 B.C.-c. 128 B.C.\)](#)

**Search by Name**

Name contains  
 Start of last name

**SEARCH**

## ADVANCED SEARCH

The **Advanced Search** feature enables you to perform searches using the following criteria: name, keyword, source, full text, date of publication, and document number. The **Advanced Search** will return brief biographies, in-depth biographies, magazine articles, and websites that match the search limiters you specify. Results are ordered by relevance.

## ADVANCED SEARCH CRITERIA

- **Name** — Searches documents for an individual's name. Results will be returned in alphabetical order.
- **Full Text** — Searches the entire text of all documents for a word or phrase. This is a good search to use if you are looking for a particular line of text or an unusual phrase. Results will be returned in a ranked order.
- **Keyword** — Searches all documents for a word or words assigned to the document (e.g., locations, awards, titles, etc.). For those instances in which a Biographical Facts Search results in zero results, you may wish to use the keyword search option in Advanced Search. Results will be returned in a ranked order.
- **Source** — Searches for a particular title. Follow the "View List of Sources" link on the Advanced Search page to a list of available sources. You may also click on the "List of Sources" link in the top portion of the screen to access the source list.
- **Date of Publication** — Use the search boxes to set "from" and "to" dates using pick lists for month and day, and a free-text box for year. Note: Using this option will limit your search results to magazine articles.
- **Document Number** — Searches for a specific document based on the document's unique identifying number. To return to a biography, Marquis Who's Who entry, or Web sites list after completing a search, make a note of the number found at the bottom of the document and enter it into the Document Number text box. **Note:** Searching by document number will supersede any other search criteria.

## ADVANCED SEARCH SCREEN

**Biography Resource Center** GALE®

Home | Biographical Facts Search | **Advanced Search** | Category Browse | Previous Searches

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**Advanced Search**

Select index type and enter search term(s).

Indicate choice of Boolean operators (AND, OR, NOT)

Name  AND

Name  AND

Name

[View List of Sources](#)

**SEARCH** **Clear Form**

**Limit the current search using the boxes below (optional)**

Note: entering a date or range of dates will limit your search to magazine articles only.

**Date of Publication:** From (m)  (d)  (yyyy)

To (m)  (d)  (yyyy)

**Document Number:**

A search for Tiger Woods (Name) in Contemporary Black Biography (Source) returned his biographical essay.

**Biography Resource Center** GALE®

Home | Biographical Facts Search | **Advanced Search** | Category Browse | Previous Searches

---

**Advanced Search**

**Revise Search**  
**Previous Searches**

Your search, (**Name= Tiger Woods AND Source= Contemporary Black Biography**) returned the following results.

**Biographies** | Brief Biographies | Magazine Articles | Websites

Below are items: 1-1 of 1 found.

**Update Mark List**

**Page: 1**

Mark all

**Woods, Tiger**

Mark: Updated: 08/16/2007  
 "Tiger Woods," in *Contemporary Black Biography*. Vol. 31. Gale Group, 2001.  
 (An in-depth profile of the individual's life and career achievements.) 3,808 words

**Page: 1**

**Update Mark List**

**Search by Name**

Name contains  
 Start of last name

**SEARCH**

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[Home](#) | [Help](#) | [Search Tips](#) | [Gale Databases](#) | [Dictionary](#) | [Research Guide](#) | [List of Sources](#) | [Contact Gale](#) | [Comments](#) | [Advanced Search](#) | [Previous Searches](#)

## CATEGORY BROWSE

The **Category Browse** feature allows you to browse lists of notable, frequently researched individuals by category, helping you to identify similar individuals quickly. Categories are based on occupation, era, family history, awards won, and other commonalities. Selecting a

category from the scroll menu on the **Category Browse** page will return a list of the prominent figures included in that category. Choosing a name from the list will take you to the brief biographies, biographies, magazine articles, and websites that match your person of interest. The individuals in each category are a select group of representative figures. For a comprehensive search by occupation or other biographical facts, use Biographical Facts Search.



## Category Browse

Category Browse enables quick access to biographies, periodicals, and websites for a select group of notable individuals in the categories below. For more comprehensive searching by occupation or other biographical facts, [click here](#) to go to the Biographical Facts Search page.



## NAVIGATING RESULTS LISTS

After you select the name of a person following a Name Search, Biographical Facts Search, or Advanced Search, a tabbed results list will be displayed. This screen gives the person's full name (which may or may not be his/her best known name); birth and death years; any variant names or pseudonyms; and, as available, the person's primary nationality and occupation. Where available, a portrait of the individual may also be displayed. If available for an individual, a link to Recent Update information can be found behind the Extra! Recent Update icon at the left of the page.

Below is a list of tabs which may or may not display, depending on the amount of content available on a specific person. (Note: If your search does not find any results for a specific data type, the tab will be "grayed out" and will not work.)

Primary Tab	Data Types
<b>Biographies</b>	Lengthy biographies on the individual.
<b>Brief Biographies</b>	Brief biographies on the individual. In addition, brief thumbnail biographies from the 20 <i>Marquis Who's Who</i> titles published from 1985 to the present that together make up <i>Marquis Who's Who</i> ®. This database is only available by subscription.
<b>Magazine Articles</b>	Returns a results list of full-text articles written by or about the individual.
<b>Websites</b>	Returns a results list of pre-selected websites, when available, highlighting the individual's life and works.

The tabbed results list features links to both brief and lengthy biographies, full-text magazine articles on the individual's life and accomplishments, and websites. The date a biography was last updated and word counts measuring the length of a biographical essay are included for results behind the Biographies tab.

The screenshot shows the Biography Resource Center search results for "Mahmoud Ahmadinejad". The page includes a navigation bar with "Home", "Biographical Facts Search", "Advanced Search", "Category Browse", and "Previous Searches". A search filter sidebar on the right allows searching by name, with options for "Name contains" (selected) and "Start of last name". The main content area shows a profile picture of Mahmoud Ahmadinejad, his name, and a list of three items found. The first item is a biography from "Biography Resource Center Online" (2005) with 932 words. The second item is a biography from "Encyclopedia of World Biography Supplement" (2007) with 1,732 words. A "Search by Name" sidebar is visible on the right.

Gale links to your library's catalog on results lists for magazine or journal articles. To link to your library's catalog, click on the link underneath the article citation. If the library has the

item, a new window will open and take you directly to the article. You may then search your library's catalog to see if they have related articles or any other materials available at your library.

[Heard On The Street.\(Iran\)\(Iranians' reactions to insults aimed at their president Mahmoud Ahmadinejad\)](#)  
Mark [Newsweek](#) Oct 8, 2007.  
  

## PREVIOUS SEARCHES

Your search history can be helpful if you need to go back to previous searches in a session. To view your search history, click on the **Previous Searches** button in the blue navigation bar. **Previous Searches** limits to your last 20 searches. Once you exceed that limit, **Previous Searches** will start to delete earlier searches in the order in which they were added.

Biography Resource CenterGALE®

HelpSearch TipsGale DatabasesDictionaryResearch GuideList of Sources

HomeBiographical Facts SearchAdvanced SearchCategory BrowsePrevious Searches

### Previous Searches

NAME: Name contains Tiger Woods  
ADVANCED: ((NA Tiger Woods) AND (SO Contemporary Black Biography))  
BIOGRAPHICAL FACTS: Occupation= Philosopher, Nationality= "Greek"  
NAME: Start of last name Stein\*  
NAME: Name contains Stephen King

[Home](#) | [Help](#) | [Search Tips](#) | [Gale Databases](#) | [Dictionary](#) | [Research Guide](#) | [List of Sources](#) | [Contact Gale](#) | [Comments](#) | [Advanced Search](#) | [Previous Searches](#)

 [Copyright](#) and [Terms of Use](#)

## RECENT UPDATES

An "Extra! Recent Update" link may display on the left side of the screen next to the newspaper icon after conducting a name search from the home page. When you click on the link, a second window opens displaying recent news about that individual. You can scroll through the **Recent Update** box to see a summary of recent events relating to the individual, with the most recent news at the top. **Recent Update** information can be printed or e-mailed by clicking on the icons in the upper left of the screen. **Recent Updates** also follow the full-length biographies for the individual and will be integrated into the entries themselves.

The screenshot shows the Biography Resource Center interface. At the top, there are navigation tabs: Home, Biographical Facts Search, Advanced Search, Category Browse, and Previous Searches. The main content area is titled "Name Search" and displays the search results for "Tiger Woods". On the left, there is a photo of Tiger Woods and buttons for "Enlarge Image", "Back to Results", and "Previous Searches". The search results are displayed in a list format, with each item having a checkbox for marking. A red arrow points to the "Update Mark List" button. The search by name box on the right has "Name contains" selected.

## MARK LIST


Biography Resource Center allows you to mark documents that you find especially helpful or interesting in order to create a personalized citation list. From a results list, simply click the box to the left of the citation and then click the **Update Mark List** button. You can click the **View Mark List** button at anytime to see a list of only those items you have marked. While viewing the **Mark List** you can bookmark, print or e-mail it. You may mark up to 50 entries at a time. You can also mark a document while viewing it by clicking in the box beside **"Mark this document"** in the upper left portion of the screen.

## CITATION GENERATOR

The **Citation Generator** will convert a **Mark List** into a customized list containing a full bibliographic citation for each item. Just select View Mark List and then click on the **View Citation List** button. You will automatically be provided with the proper format for citing the documents you have marked. (Note: Citations are not generated for Web sites.) Citation lists can be bookmarked, printed or e-mailed. Full source citations for individual documents can also be found just above the document number at the bottom of the page when you are viewing a document.

The following example shows a Citation List from the Mark List for Tiger Woods.

[Previous Searches](#)  
[E-mail Citation List](#)

 Documents 1-5 of 5 displayed below.  
**IMPORTANT:** To mark or unmark an item, check or uncheck the box next to the item, then click "Update Mark List" button.

[Update Citation List](#)

[View Mark List](#)

### Biographies

1 item marked

 Mark / Unmark (then click Update Mark List)

 [Print Biographies](#)

[Tiger Woods](#)

*American Decades 1990-1999*. Tandy McConnell, ed. Gale Group, 2001. Reproduced in *Biography Resource Center*. Farmington Hills, Mich.: Gale Group, 2007 (<http://www.galenet.com/servlet/BioRC>)

### Brief Biographies

1 item marked

 Mark / Unmark (then click Update Mark List)

 [Print Brief Biographies](#)

[Tiger Woods](#)

*Marquis Who's Who*™. Marquis Who's Who, 2007. Reproduced in *Biography Resource Center*. Farmington Hills, Mich.: Gale Group, 2007 (<http://www.galenet.com/servlet/BioRC>)

### Magazine Articles

3 items marked

 Mark / Unmark (then click Update Mark List)

 [Print Magazine Articles](#)

Reilly, Rick " [On Tiger's Track.\(Life of Reilly\)\(Tiger Woods\)\(Column\)](#)" *Sports Illustrated* August 27, 2007 v107 i8 p98.

## SEARCH TIPS

For advice on improving your search results, click on the **Search Tips** button at the top of any screen. Here you can learn how to use search operators, enter date ranges, use capitalization and punctuation, and truncation and wildcard characters.

## QUOTATION MARKS

When you type information, use quotation marks around multiple words to find citations that contain only those words in the order specified. If you do not use quotation marks, Biography Resource Center will find all citations that contain the words you entered regardless of the order of the words.

## BOOLEAN SEARCH OPERATORS

When searching on more than two terms using Boolean operators, the search engine helps you with your search by automatically inserting parentheses. (Parentheses supersede all logical operators.) For instance:

- If you wish to search for articles on Tom Hanks in the National Review and The Nation, your search terms should be entered in the following order:

National Review **OR** The Nation **AND** Tom Hanks.

The application will read your query like this:  
(National Review **OR** The Nation) **AND** Tom Hanks

- If you enter your search terms in this order:  
Tom Hanks **AND** National Review **OR** The Nation

The application will read your query like this:  
(Tom Hanks **AND** National Review) **OR** The Nation

and you will receive all articles on Tom Hanks printed in the National Review and all articles available from The Nation, which is obviously not what you want.

## CREATE, SAVE, AND SHARE CUSTOM SEARCHES with INFOMARKS®



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