



AncestryPlus

Navigation Guide

AncestryPlus — an enhanced, library version of the number one source for online family history research, Ancestry.com — simplifies the process of genealogical research with exclusive, single-source, instant access to the largest searchable collection of genealogical data and primary source documents ever available to libraries. It includes data on more than 1.8 billion names, more than 4,000 databases, primary source document images and a variety of genealogical research features. Gale® is proud to be the exclusive library distributor of *AncestryPlus*, the most comprehensive online genealogy product available.

CONTENT

- More than 4,000 databases
- Search more than 1.8 billion names with a single search
- Extensive help for doing genealogical research provided via Getting Started
- The Library section provides thousands of articles regarding genealogy
- New databases added daily

TYPES OF DATA:

- Census Records
- Military Records
- Court, Land & Probate Records
- Immigration Records
- Periodicals & Newspapers
- Birth, Marriage & Death Records
- Biography & History Information
- Family and Local Histories
- Reference & Finding Aids
- Directories & Memberships
- Community Information
- Vital Records
- Church Records
- Ethnic Records
- City Directories

- Genealogical Societies
- Family History Library
- Data is from both the United States and international sources

POPULAR CORE TITLES:

- U.S. Federal Census 1790 to 1930 (see next page for more information on the 1930 Census) — Our nation's primary record to document the growth of our population. This collection represents the equivalent of \$500,000 for the same information on more than 15,000 reels of microfilm. Plus the online version not only shows images of the actual census forms (in original handwriting) but has a name index for easy searching.
- 1891 England Census — The 1891 Census for England was taken on April 5, 1891. The following was requested: name of street, avenue, road; house number or name; name of each person that had spent the night in that household; relationship of person enumerated to the head of the family; each person's marital status; age at last birthday (sex is indicated by which column the age is recorded in); and other information.
- American Genealogical Biographical Index — One of the most important genealogical collections, the American Genealogical Biographical Index is the equivalent of more than 200 printed volumes and is known as Rider's Index within genealogical circles. This database contains millions of records of people whose names have appeared in printed genealogical records and family histories.
- World War I Draft Registration Cards — More than 24 million men (male citizens and alien declarants) between the ages of 18 and 45 registered during three distinct draft periods for World War I.
- Daughters of the American Revolution Lineage — The National Society, Daughters of the American Revolution is one of the oldest organizations in the United States dedicated to the preservation of American Revolutionary War genealogies. This collection now contains nearly 2.4 million names and is a valuable collection for anyone with ancestors who fought in the American Revolution.
- Social Security Death Index (SSDI) — Search over 60 million names in the Social Security Death Index, the most up-to-date SSDI on the Internet. We update our records monthly and make each update immediately searchable.

- Civil War Research Database — A compilation of a wide array of records including state rosters, pension records, regimental histories, photos and journals. The project to date has digitized records for 2,100,000 soldiers (of the 4,000,000 that served), 2,719 regimental chronicles, 1,010 officer profiles, 3,343 battle synopses and 1,012 soldier photographs.
- Slave Narratives — Perhaps no other resource approaches the range of human experience found in the Slave Narratives at Ancestry.com. The collection contains the full text of more than 20,000 pages of type-scripted interviews with more than 3,500 former slaves collected over a ten-year period in the 1930s.
- The Genealogical Library Master Catalog — The Genealogical Library Master Catalog™ (GLMC™), Volume 1, November 1998 edition (part), gives bibliographic references to more than 200,000 family histories, genealogies, town and county histories, and other records held by libraries across the United States.
- American South, Notable Families — Combining narrative history with genealogy, this database is a listing of many families who helped settle the South.
- Biographical Directory of the American Congress — A directory to all the biographies of those individuals who served in the Continental Congress from 1774 to 1788 and the Congress of the United States from 1789 to 1949.
- Dawes Commission Index for 1896 and 1898 to 1914 — An index to more than 14,000 records of individuals in the Five Civilized Tribes that applied for citizenship under the Act of 1896. This database indexes the original applications for tribal enrollments under the act of June 28, 1898. It also indexes documents such as birth and death affidavits, marriage licenses and decisions and orders of the Commission.
- The Great Migration Begins: Immigrants to New England, 1620-1633 — Includes more than 1,100 sketches, each dedicated to a single immigrant or an immigrant family, arriving in New England between 1620 and 1633.
- Wuerttemberg Emigration Index — The Wuerttemberg Emigration Index is an eight-volume work that represents the thousands of German and Prussian immigrants to the United States that made application to emigrate at Wuerttemberg, Germany.
- Australian Convict Index, 1788-1868 — An index compiled from the convict indexes for each Australian state, from numerous publications and also from many Internet sites.
- New York Port Arrival Records for Irish Immigrants During the Potato Famine — Adding records for a million men, women and children that emigrated to the U.S. and Canada through the port of New York from 1846 through 1851.

TITLES FROM GALE:

- *Passenger and Immigration Lists Index* (Filby's) — The *Passenger and Immigration Lists Index* contains immigration, passenger and naturalization records of individuals that came to the U.S. and Canada between the 16th and mid-20th centuries, containing more than 2.8 million citations.
- *Biography and Genealogy Master Index* — Millions of Americans have been profiled in collective biography volumes such as *Who's Who in America* and *Women of Science*. The *Biography and Genealogy Master Index* was begun in the 1970s to index these names to aid researchers. The text has been updated periodically since the first edition appeared in 1980, most recently in March 2003.
- *City Directories of the United States* — This database contains city directories of various cities for several time periods.
- And many others to come

1930 FEDERAL CENSUS

The United States was the first country to call for a regularly held census. The Constitution required that a census of all “Persons ...” be performed to determine the collection of taxes and the appropriation of seats in the House of Representatives. By law, census records are restricted for 72 years. Since the census day in 1930 was April 1, the long wait ended on April 1, 2002. On that date, 2,667 microfilmed rolls of population schedules, including the names and statistics of more than 137 million individuals, were released for public access at the National Archives in Washington, D.C. As aggressively as possible, these records were digitized and loaded and are fully searchable from within *AncestryPlus*.

Example of 1930 Federal Census Image:



▲ Taken from 1930 Federal Population Census: Catalog of National Archives Microfilm, National. (The legends for the abbreviations used in the form were listed at the bottom of the form.)

SITE ORGANIZATION



HOME PAGE

The Home page is designed to help you get started with your search whether you are a first-time genealogy searcher or an experienced genealogist who knows what you want. From the top of the page to the bottom are hyperlinks to take you where you need to go.

GETTING STARTED

Across the top of the screen are four buttons that will help you navigate the database. These buttons remain constant and accessible from any screen throughout your search. Let's take a closer look at what these buttons mean to you.

- **Home** — Return to the Home page in *AncestryPlus*.
- **Getting Started** — The place to go to learn the basics of conducting genealogy research, from interviewing home sources, inventorying and cataloging, preservation and restoration, organizing data, legal considerations, to etiquette and more. The first screen in this section opens with a valuable essay on memories and how they can become the foundation upon which additional research can be built, helping to lead to a successful genealogical search.

- **The Library** — Here you'll find the best collection of family history how-to and genealogy learning materials on the Internet offering information on just about anything you want to know about genealogy research but were afraid to ask. You can browse or search the archives of *Ancestry Magazine*, the *Ancestry Daily News*, *Genealogical Computing* and popular *Ancestry.com* online columnists.

- **Learning Center** — Now that you better understand the basics, it is time to take your research to the next level. Learn how to get expert help, about the vast genealogy network and some of the finer points of conducting effective family history research. Here you can get expert help from a network of genealogy experts by linking to the following:

- Expert Help — learn how to get expert genealogy help
- Learn Family History Online — with *Ancestry.com* and Vermont College
- Genealogy Network — learn about the vast genealogy network
- Geographic Elements — learn about place-oriented research
- Historical Elements — learn the importance of understanding historical context
- Computer Genealogy — Learn about GEDCOMs and other genealogical files

DATABASE CATEGORIES

Listed in the body of the Home page are the database categories with two or three titles listed within each category. Clicking on "more ..." takes you to additional database titles within that category.

Census Records

- U.S. Federal Census Images
- 1890 Census Substitute
- AIS Census Indexes
- more ...

Military Records

- Civil War Pension Index
- Civil War Research Database
- Revolutionary War Pension Index
- more ...

Court, Land & Probate Records

- Australian Convict Index, 1788-1868
- Native Soil Manuscripts Index
- Salem Witches
- more ...

Immigration Records

- Passengers and Immigration Lists
- Great Migration Index
- more ...

Periodicals & Newspapers

- Virginia Genealogical Society Quarterly
- Railway Gazette Worldwide
- more ...

Birth, Marriage, & Death

- Social Security Death Index
 - Massachusetts Town Vital Records
 - American Marriages Before 1699
- more ...

Biography & History

- Slave Narratives
 - Biography & Genealogy Master Index
 - American Biographical Library
- more ...

Reference & Finding Aids

- The Source; A Guidebook...
 - Genealogical Library Master Catalog
 - Map Center
- more ...

Directories & Memberships

- U.K. and U.S. Directories 1680-1830
 - GenPageFinder
- more ...

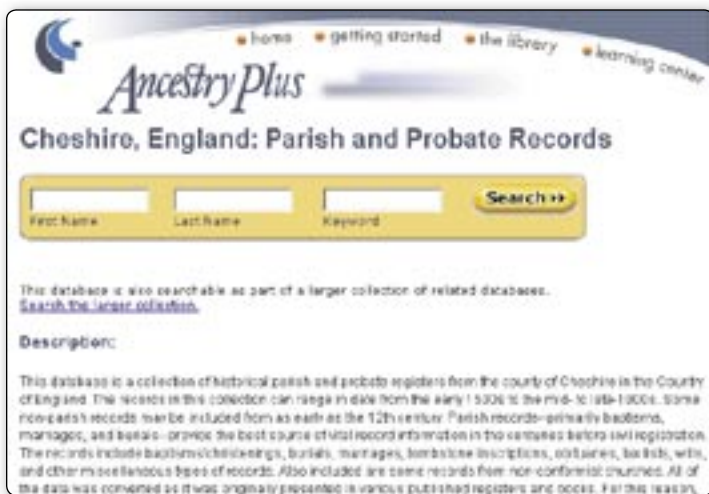
Community

- Ancestry World Tree
 - Ancestry.com Research Registry
- more ...

WHAT'S NEW

Click on “What’s New” to access all the new databases that were added to *AncestryPlus* on the current day. As you click to access a database, you will be presented with a search box with relevant, searchable fields for this specific database. In addition, you will find a description of the database; what you should know about the collection to access the data, what historical background you should know to use the data, extended descriptions when applicable and the source information.

For example, one recently added database was Cheshire, England: Parish and Probate Records. You can search by name or keyword in this database for records in the county of Cheshire in the country of England or click on the hyperlink to search the larger collection from the countries of England, Scotland, Wales and Ireland.



If you click to search the larger collection from England, Wales, Scotland, Ireland: Parish and Probate Records, you can search for name, parish, select a county from a drop down menu and keyword. These databases are a collection of historical parish and probate registers from the countries of England, Wales, Scotland and Ireland. The more than 15 million names in this collection can range in date from the early 1500s to the mid-to-late 1800s. The screen will look like the following:



In the left margin you can access any of the other nine categories of databases as well.

Recent Databases

For quick reference, new databases from the previous days’ list are automatically rolled into the **Recent Databases** list showing the date they were posted to *AncestryPlus*. This helps keep you informed of new and recent databases added even though they are automatically included in the complete list of databases from the first day they are posted. The following screen shows databases posted or updated recently with hyperlinks in the left margin to other databases lists.



List of All Databases

You can access the complete list of databases from the Home page by clicking on the hyperlink for “**List of Databases**” under the What’s New section. Because there are so many titles, you will see the beginning of an alphabetical list with letters of the alphabet to take you to the section you want to go. The most recent and updated databases are indicated by a note date to the right of the title.

International Databases

From within either of the screens for Recent Databases or the List of All Databases, you can access the list of **International Databases**. This list consists of databases from the United Kingdom, Ireland, Germany and Canada. You can search all countries simultaneously or a particular country’s databases from a drop-down menu.

SEARCH BY LOCATION

The **Search by Location** option on the right side of the Home page allows users to search by specific location. See p. 13 for more information.

TODAY’S DAILY NEWS

This is a daily newsletter where stories related to genealogy may be reviewed by date or category. From the Home page, you may click on a link to a current story, or the “**More Daily News ...**” link to browse the library, find about genealogy books, CD-ROMS and genealogy magazines, such as Ancestry Magazine and Genealogy Computing, the Ancestry Daily News Desk and read what the Ancestry Family columnists have to say. You can also click to read the Archives of the Daily News articles.

GENEALOGY QUICK START

This is a beginner’s guided tour of what to do when you don’t know much about genealogical research or how to get started. It gives some basic guidelines to get your family research started on the right foot.

ANCESTRYPLUS SEARCH OPTIONS

Search *AncestryPlus* four different ways:

- **Global Name Search** from the Home page (the most popular search to get you started)
- **Advanced Search**
- **Select a specific database to search**
- **Location Search**

GLOBAL NAME SEARCH

The first search box you see on the Home page is the **Global Name Search**. A search from this box will search all of the *AncestryPlus* databases. In addition to the person’s name, you can search a specific location from a drop-down menu of locations to further refine your search.

In this search box you will enter a person’s given name (first name) and last name (surname). Let’s do a search for Paul Revere.



Search Results


The **Search Results** are divided by record type with the number of hits displayed for each record type.

A search for “Paul Revere” returned records found in seven of the Featured Databases and records in seven of the categories. We could have limited our search to Location from the drop-down menu of locations, but for this search we searched “Any” location. You may not want to begin your search with a location limit unless you are sure of the location.



*Note: The number of matches reported in this document for the search on Paul Revere is based upon a search conducted in mid-2003. Subsequent searches on later dates may yield different numbers of matches due to additional information being added to collection.

Database Description and Exclusive Searching

Once you have launched a search and the databases are listed where hits were found, you can switch your search to work on a specific database by clicking on the icon located in the far right margin after the title, . In the Featured Databases list, the icon automatically appears with the search results, but for the other database categories, you'll need to first click on the '+' sign next to the category to get the list of the individual databases that are searchable and the icon associated with each. After clicking on the icon, you can search by name or keyword or click on a hyperlink to an enhanced search template.

Refining Your Search

If you got too few hits, you have the opportunity at the bottom of the screen to launch a more extensive search using the advanced search features.

Featured Databases

The **Featured Databases** list always begins with the Ancestry World Tree and will contain a number of other databases of special interest, depending on the search that was performed. Below is information on a few of the **Featured Databases** that appear for Paul Revere.

• Ancestry World Tree

Ancestry World Tree is a collection of family trees submitted by users and contains millions of references to people all over the world. Ancestry.com takes all files "as is" and cannot guarantee the completeness, accuracy, or timeliness of the information contained in this database. The information in the **Ancestry World Tree** is not verified by Ancestry so it is important to note that the information in this database could contain mistakes.

Our search for Paul Revere resulted in 116 matches. Clicking on the database name displays the first 25 results, showing name, birth/christening, death/burial information and listed father, mother and spouse's names and the database.

• Social Security Death Index (SSDI)

Another featured database is the **Social Security Death Index (SSDI)**, which is part of the Birth, Marriage and Death Records category. This index is generated from the U.S. Social Security Administration's Death Master File. It contains the records of deceased persons who were assigned Social Security numbers and whose deaths have been reported to the SSA. Often this was done in connection with filing for death benefits by a family member, an attorney, a mortuary, etc. The **SSDI** lists nearly 70 million names dating from as early as the 1930s. It does not list every person who received Social Security Benefits. It only lists deaths that were actually reported to the Social Security Administration. Compiled from the Social Security Administration's Master Death File, this searchable database is a good starting point for those beginning their genealogy. The Social Security Administration

does not guarantee the accuracy of this file. Railroad workers who didn't pay social security and some teachers who didn't pay social security would not be on this list.

When you access the **SSDI** you will see a description of the database, extended description, searching tips and the source.

Our search for Paul Revere resulted in 7 matches in the **SSDI**.

• Civil War Service Records

The **Civil War Service Records** are part of a historic effort to compile and link all available records of soldiers serving in individual states during the Civil War. This database is a listing of over 5.3 million men who served in the war.

Each volunteer soldier has one Compiled Military Service Record (CMSR) for each regiment in which he served. The CMSR contains basic information about the soldier's military career and it is the first source the researcher should consult. When a soldier filed for a pension, he/she usually gave a lot of information about themselves. Once the searcher knows the military information (infantry, company, regiment, etc.) they can file for pension records from the National Archives.

Our search for Paul Revere resulted in one **Civil War Service Record**.

Other Database Categories

Only the database categories that contain hits for your search will be listed in this section. For our search on Paul Revere, seven database categories were listed with a total of 952 matches. Other database categories that return results for our search on Paul Revere include:

- **Census Records** (see next page for more information)
- **Birth/Marriage/Death Records** (91 records) — Some states may not allow these records to be put online.
- **Biography & History** (163 records) — Here you can find detailed biographical information about people and histories of places, events, etc. This category includes such databases as *Biography and Genealogy Master Index*, American Genealogical and Biographical Index, Encyclopedia of American Biography. A person would need to have been a recognized individual whose name appeared in print to appear in these indexes.
- **Community & Message Boards**: (364 records) — Genealogical queries, discussion archives and other user-submitted materials are included in the databases in this category. Also includes online/electronic communities where people can post messages, ask questions and receive answers.
- **Military Records** (21 records) — Includes records of military service, pensions, military burial, etc. Covers through WWI; Revolution and Civil War included; draft records are now being scanned online.

- **Reference and Finding Aids** (13 records) — Databases which help you identify and understand historical records. One such tool is *The Source: A Guidebook to American Genealogy* which is considered the “bible” for genealogists.

- **Directories & Membership Lists** (251 listings) — Phone and address listings, city directories and other such lists.

- **Census Records**

Here you need to be careful to watch years. Twelve census databases were listed for our search on Paul Revere. There was a total of 52 hits found in these Census databases from our search on Paul Revere. Click on “**Census Records**” or the plus sign on the left and the 12 databases will be listed, three of which are mentioned below.

- **1920 United States Federal Census**

This database details those persons (heads of household) enumerated in the Fourteenth Census of the United States. In addition, the names of those heads of households listed on the population schedule are linked to the actual images of the **1920 Federal Census**, copied from the National Archives and Records Administration microfilm, T625, 2,076 rolls. The original 1920 census schedules were destroyed by authorization of the Eighty-third Congress, so it is not possible to consult originals when microfilm copies prove unreadable.

- **1930 United States Federal Census**

The **1930 United States Federal Census** was begun on April 2, 1930, with the exception of Alaska, with the official start date of October 1, 1929. Our search for Paul Revere found 18 matches.

- **1790 United States Federal Census**

Click on “**1790 United States Federal Census**” to display two records for a Paul Revere from Massachusetts. From this screen you can click to view the image online.



- **Viewing Original Images Online**

You can view and print documents that have traditionally been stored on microfilm or in a limited number of archives and libraries. The online images provide detail only available through original records.

The largest image collection presently in *AncestryPlus* is the U.S. Federal Census. There are also many smaller collections including an essential Civil War Pension index for the military researcher and the Pallot Marriage and Baptism Indexes for those researching in the United Kingdom. In addition, we are committed to providing images with a large portion of our new databases that we add daily.

Our free viewer software allows you to see these images quickly with zoom and pan features. Presently, there are two image viewers, the LizardTech MrSID viewer and a newer Advanced Image Viewer for viewing collections added more recently, such as the 1930 Census, 1891 England Census, WWI Draft Registration Cards and others. Eventually, all images will be accessible from the newer viewer.

Both viewers have informative view Help sections with an overview of the various tools available and their use.

From the 1790 U.S. Census Results screen on Paul Revere, click on “**View Image Online**” to bring up the next screen which offers you image viewing options.



• MrSID Image Viewer

The LizardTech **MrSID Image Viewer** offers a number of viewing features but you will need to download the plug-in so you can access the special features. Gale recommends downloading the free MrSID plug-in so you can view images more quickly and take full advantage of its image viewing features:

- Real-time Zoom In, Zoom Out
- Real-time Image Panning (moving)
- Precision magnification with the Select Zoom Feature
- High-quality printing to desktop printers
- Save files as JPEG or BMP

Click on **“Get the Plug-in”** in the left margin to start the download.

If you click to **“View Full Screen”** (lower left of the image), you can then use the icons at the upper left of the image to zoom and pan to get a closer look at the handwriting and focus on the name in which you are interested.

A close-up look at the census image for Paul Revere looked like this with the MrSID viewer after using the zoom and pan features:

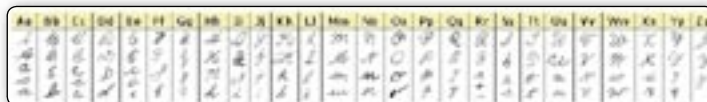


■ Printing from MrSID

If you are in the full screen mode and have done the necessary image magnification and centering that you need, you can now save the image to a file or print the image. Either click on **“Other Options”** at the top left of the image or right click on the image and choose **“print image”** from the pop-up menu. A print window will appear; choose **“current screen”** to print only what appears on screen.

■ Handwriting Help

The handwriting on certain records is not always clear and legible. In the LizardTech MrSID image viewer, you can get help in interpreting handwriting by clicking on the **“Handwriting Help”** feature in the left margin of the initial screen where you view the census image.



• Advanced Image Viewer

With the newer **Advanced Image Viewer** you get sharper images and access to special features which include:

- Faster downloads
- High quality printing
- Saving images to disks
- Switching from positive to negative images
- Controlling image brightness and contrast
- Magnifying images
- Zooming and scrolling
- Highlighting found words (Hit Navigation)

Notice the icons on the right of the screen for magnifying, panning, or printing are much more straightforward and accessible.



■ Downloading the Advanced Image Viewer

If the **Advanced Image Viewer** is available for the database in which you are working, click on the link at the upper left of the screen to start the download for the **Advanced Image Viewer**. This one-time download should not take more than 10 minutes with a 56K modem. After the installation is complete, click the **“Continue”** button to begin using the **Advanced Viewer**. Once the Advanced Image software is downloaded, you will have ready access to the **Advanced Viewer**.

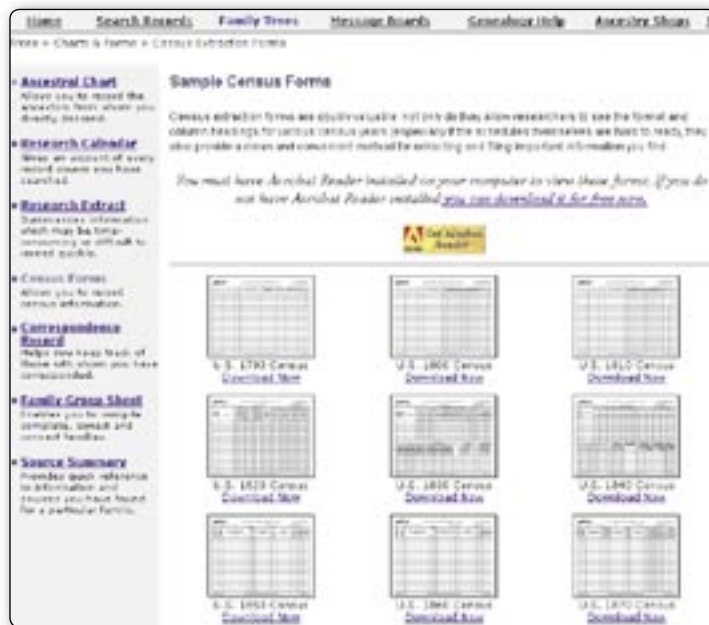
■ Printing from the Advanced Viewer

When you click **“Print”** it will open a new window where you may select what to print. Choose either **“Entire Image”** to print the whole image or **“Current View”** to print what is in the viewer window. Finally, press the **“OK”** button to print. You may want to make sure you are printing in the exact print orientation you want. If you are printing a landscape image, you may want to change your printer’s orientation to landscape to achieve the best quality.

• Downloading Census Extraction Forms

When viewing a federal census image, having the corresponding extraction form available will make it easier to understand what is reported in each of the columns. For example, the following image is from a 1790 U.S. Federal Census search in Vermont, Orange County, township of Fairley, but the information is difficult to read and interpret, including the column headings. Having the form handy will help in interpreting the information.

Having the extraction form handy helps in interpreting the census. After you have done a search and access the census database of your choice, you can download the census form in the following ways, depending on which image viewer you are using. Be sure to download the form that corresponds to the exact year of the census you are searching. You will need to have Acrobat Reader to be able to view and print the chart, however. *AncestryPlus* provides the link for the free download.



If you are in the MrSID Image Viewer, click on the **“Download Census Extraction Forms”** hyperlink in the lower left of the screen where you first see the census image to download the census extraction form.

For the Advanced Image Viewer, the extraction form is available under the heading of **“Print and preserve”** at the bottom of the results list for that census year’s images, through the **“free census chart”** link.

Otherwise, you can download any of the census extraction forms from the Getting Started section. In the left margin click on **“Organizing Data,”** click to download free charts and forms by clicking on the link to the **“Source Summary Chart”** in the middle of the screen and then choose **“Census Forms.”**

ADVANCED SEARCH

Click “**Advanced**” located directly under the Search button in the Global Name Search box to access the **Advanced Search** box where you can:

- Search for variations of the name being searched using Soundex, which uses a “sounds like” approach
- Enter a range of dates
- Limit to a country, state or province
- Select a particular record type to search from a drop-down menu
- Search by a keyword or words
- Use wildcarding in your search terms
- Indicate the proximity of the terms in relationship to each other from adjacent to up to 20 words apart
- Select to search a specific location from a region, United States or UK and Ireland or a particular state
- Browse records in specific databases



ACCESSING AND SEARCHING SPECIFIC DATABASES

AncestryPlus contains more than 4,000 databases, but this number is constantly increasing as new databases are added on a daily basis. If you know what you are looking for and what type of database you wish to search or the name, you can access a specific database from the list under the “What’s New” link on the right of the Home page. In addition, you may click on any of the databases listed in the data categories on the Home page to be taken to a search screen for that specific database, or the “more ...” link for a full listing of databases for that data category.

The following will help you search some of the key databases in *AncestryPlus*.

Searching Ancestry World Tree

- Do not use commas between person or place names and do not place periods after abbreviations. You can search on pieces of information, such as “Nov” or “1848” or “Cooper.”
- To search the entire Ancestry World Tree, fill in one or more of the fields and click “Submit.”
- Always fill in either the surname or the given name. The more fields you fill in the more accurate your results will be. If you do not get any results, delete the information from one field at a time until you do. Remember, other submitters may have slightly different dates or spellings of names for the same individual.



From the left margin you can quickly access other database categories.

Searching Social Security Death Index (SSDI)

When you know the information about the person for which you are searching, be as specific as possible to avoid a large number of hits (large being more than a couple hundred or so). If you are unable to find someone you are looking for, here are some things to try:

- Change dates around (e.g. instead of searching for 5 Oct 1954 [10/5/54], search for 10 May 1954 [5/10/54])
- Change years around (e.g. 1984 becomes 1948).
- Use all other possible spellings of the name (and perhaps some that aren't so likely).
- Switch last name and first name around. Try searching for a middle name as a first name.
- Even if you know a piece of information, try omitting it (e.g. if you know first and last name and death date, try leaving off the first name).

A search for the Social Security application for Earl Savage, issued by Louisiana; last known residence Glenmora, Louisiana, Parish Rapides; birth date May 28, 1919 returned one exact record.

Results screen for SSDI Search on Earl Savage:

| Name | Birth Date | Death Date | Last Residence (City, County, State) | Issue # | SSN |
|-------------|-------------|-------------|--------------------------------------|------------------|-------------|
| EARL SAVAGE | 28 May 1919 | 04 SEP 1990 | Glenmora, Rapides, LA | LA (Before 1951) | 424-88-4123 |

Click on the name link to view the information and have access to requesting a copy of the original application. Click on the hyperlink in the upper right of the screen for Request Information (SS-5). On this screen you can now automatically generate a letter to the Social Security Administration.

How to Correct Errors in the SSDI

If an individual claims that the SSA has incorrectly listed someone as deceased (or has incorrect dates/data on the Death Master File), the individual should contact their local Social Security office (with proof) to have the error corrected. That local Social Security office will:

1. Make the correction to the main file at SSA and give the individual a verification document of SSA's current records to use to show any company recipient/purchaser of the DMF that had the error, OR
2. If the local social security office already has the correct information on the DMF (probably corrected sometime prior), they will give the individual a verification document of SSA's records to use to show any company recipient/purchaser of the DMF that had the error.

Searching the Civil War Pension Index

This database is an index to nearly 2.5 million of the application cards of men who applied for pension support from the federal government. These application cards (for Federal, not Confederate pensions) were indexed by the Pension Office and kept by the National Archives. Each record includes the veteran's name and state in which he, or his dependents, filed the application. If a widow or a child filed the application, their name is provided. Because these pension files were for federal benefits, this collection only contains the names of Union veterans.

If you are looking for Civil War ancestors, this database is a useful source of detailed information. In addition, the index contains a link to a digitized image of the index card itself, which will contain additional information on the individual.

After locating an entry in the **Civil War Pension Index**, you may follow the "Images Online" link to a scanned image of the index card itself. After locating an ancestor in the **Civil War Pension Index**, you are urged to request a copy of the casefile referred to by the index. Photocopies of casefile contents are currently requested by submitting NATF Form 85 to the National Archives and Records Administration, Attn: NWCTB, 700 Pennsylvania Avenue, NW, Washington, D.C. 20408-0001. You can request NATF Form 85 by submitting your name and postal address, the form number (NATF Form 85) and the number of forms you require (limit six per request) to inquire@nara.gov.

Searching the Map Center

The **Map Center**, located under the category for Reference and Finding Aids, contains more than 700 historical maps. When you click on "**Map Center**," you will see drop-down menus for all kinds of maps:

- All Maps (alphabetical order)
- U.S. and County Maps
- North and South American Maps
- British Isle Maps
- European Maps
- World Maps
- Emigration and Immigration
- Migration
- Ethnic/Religious
- Military
- Land Transaction/Ownership
- Urban/City



Upon accessing the map of Modern Michigan Counties under U.S. State and County Maps, we were able to view the map using the MrSID image viewer used for the U.S. Census and enlarge it for easier viewing and printing.



Here is an enlarged view of the map.



SEARCHING BY LOCATION

There are two ways to search for location from the Home page:

- Select a location from the drop-down menu to limit your search to a specific location when performing a Global Name Search.
- Click on the hyperlink on the right of the screen for “Search by Location.” Here you can conduct a search for records in either the United States or the United Kingdom and Ireland.

Searching U.S. Records

From this screen you can:

- Limit your search using the drop-down box at the top of the list of databases to a range of years in 50-year increments from:
 - 1950 – 1999
 - 1900 – 1949
 - 1850 – 1899
 - 1800 – 1849
 - 1750 – 1799
 - Before 1750
- Limit your search by location. Select a location from a drop-down menu for state or click on the state on the map.
- View more resources. Click on the hyperlink for “Articles & Columns” to read the latest articles about researching one’s roots in whichever state is selected.

After setting your limits, enter names in the search boxes and click “Search.”



Four folder tabs are displayed:

- **Databases** — This default folder lists all the databases containing information from the location (state) selected. The plus or minus sign in front of the title of the database displays or hides the titles under each category. Any new databases are indicated by “New.”
- **Sources** — This folder provides information about vital records, census records, land records, court records, military records, additional sources and archives, libraries, societies and other resources and addresses to which you can write to obtain copies of documents or additional information.
- **How To's** — This folder provides hyperlinks to full-text content from Ancestry's Red Book: American State, Country, and Town Sources for such records as tax, probate, territorial census, military, land, property, court and church records plus general history, immigration, naturalization, map, manuscripts, history and much more. Also, hyperlinks to The Source: America's Guidebook of Genealogy for vital records.
- **Maps** — This folder provides hyperlinks to one of the best online map collections found anywhere dating as far back as possible.

Searching U.K. and Ireland Records

Again, from this search screen you can limit your search by years.

- Search all years or select years ranging from:
 - 1950 – 1999
 - 1900 – 1949
 - 1850 – 1899
 - 1800 – 1849
 - 1750 – 1799
 - Before 1750
- Limit your search by location by selecting the name of the country from a drop-down menu or clicking on the country on the map.
- View more resources. Click on the hyperlink for “Articles & Columns” to read the latest articles about researching one's roots in whichever country is selected

After setting your limits, enter names in the search boxes and click “Search.”

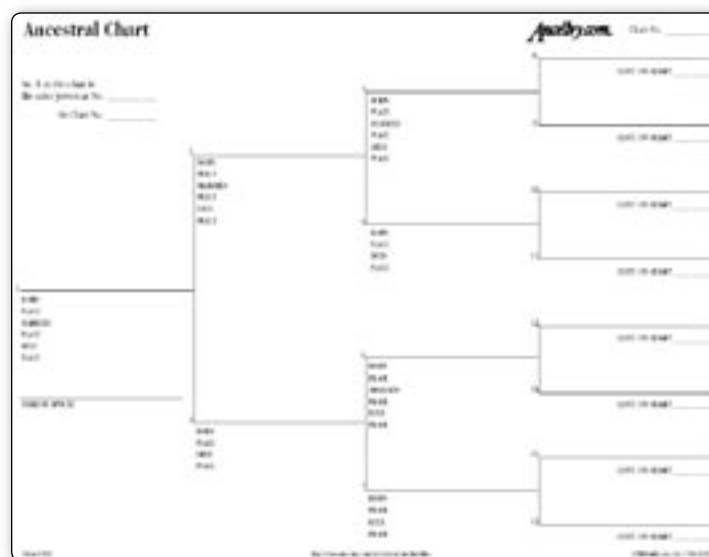


DOWNLOADING FORMS

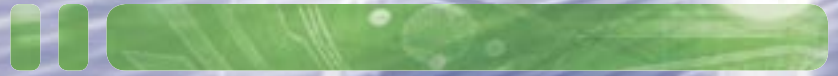
It is helpful to be able to refer quickly to information you have found for a particular family and the sources of that information. *AncestryPlus* provides different forms to help you organize and keep your information. Different types of charts and forms available to you and easily accessed from the Getting Started section. To access various forms, in the left margin click on “Organizing Data,” and then click on the “Source Summary Chart” link. From this page you can select any of the following forms:

- **Ancestral Chart** — Allows you to record the ancestors from whom you directly descend
- **Research Calendar** — Gives an account of every record source you have searched
- **Research Extract** — Summarizes information that may be time-consuming or difficult to reread quickly
- **Census Extraction** — Allows you to record census information. Forms are available from 1790 to 1920
- **Correspondence Record** — Helps you keep track of those with whom you have corresponded
- **Family Group Sheet** — Enables you to compile complete, correct and connect families
- **Source Summary** — Provides quick reference to information and sources you have found for a particular family

For example, you can download an Ancestral Chart:



Forms are also available through hyperlinks at the bottom left of the view image page for those images with a corresponding form.



ORDERING COPIES OF ORIGINAL DOCUMENTS

There will be times when you will want to obtain a copy of an original document you have discovered. Instructions for ordering copies of any of the documents are given in the information section for each of the databases.

WILDCARDS:

- **The asterisk (*)** — stands for 0-5 unknown characters, e.g., “stod*” (could be Stodard or Stoddard if you are not sure if the name uses one or two d’s or any other name that begins with “stod”)
- **The question mark (?)** — used to replace exactly one character within a word, e.g., “sm?th” could be Smith or Smyth

PROXIMITY OPERATORS:

- Default is set at one (1)
- Is designed to find names, so if the words you are searching for are not within a word of each other in a given record, that record will not be returned as a match

