

Beaming with success

You can send information to students by creating a “business card” or memo message for each staff member of the law library using a Palm™ device. Just fill in the appropriate fields in the address list or memo feature, include phone numbers, e-mail addresses, library hours and all other pertinent information, then beam this information to students’ Palm devices. Here’s how:

Creating a business card:

1. Create an Address Book record that contains the information you want on your business card by pressing the Address Book application button on the front panel of your Palm device
2. Tap the Menu icon
3. Tap Record, and then tap Select Business Card
4. The message appears: “Make this name your business card?” Tap Yes

Beaming a business card:

1. Locate the business card you created
2. Tap the Menu icon
3. Tap Beam Business Card

Creating a Memo:

1. Press the Memo Pad application button on the front panel of your Palm device
2. Tap New and create a Memo message that contains the information you want to pass along

Beaming a Memo:

1. Locate the memo you created
2. Tap the Menu icon
3. Tap Beam Memo

THOMSON
★
GALE

*Palm™ Organizer is a registered trademark of Palm Computing, Inc., 3Com Corporation and its subsidiaries.

