How to use General Reference Center

Use your library’s Internet browser to go to the General Reference Center URL. On the home page, you will find the following search options:

• **Subject Guide** is the most useful for common search topics
• **Relevance Search** helps you match words in the articles, with the best matches listed first
• Use **Keyword Search** for less common terms, such as proper names
• **Advanced Search** is best for finding something specific, such as an article or author.

**Tip:** Click on “Help-Search” in the navigation bar, before getting started.

### SUBJECT GUIDE

Type the subject word(s) in the entry box and click on “Search.” You can narrow your search to full-text articles, or by date, journal or word(s).

### RELEVANCE SEARCH

Type your search term(s) in the entry box and click “Search.” You can limit your search to full-text articles, by date or other factors.

### KEYWORD SEARCH

To limit or broaden your search, use one of the search operators: **and**, **or**, **not**.

### ADVANCED SEARCH

Enter the term(s) and where the search should look for them. Use **and**, **or** and **not** search operators to connect up to three terms, or limit your search even more by selecting the type of reference source and/or specifying a publication date.

### TOOLS

On the home page and during your search, you will find more tools to help you. They include:

• Help
• Dictionary
• Limit search
• View mark list

If you need further assistance with General Reference Center, please consult your librarian.

---

How to use General Reference Center

Use your library’s Internet browser to go to the General Reference Center URL. On the home page, you will find the following search options:

• **Subject Guide** is the most useful for common search topics
• **Relevance Search** helps you match words in the articles, with the best matches listed first
• Use **Keyword Search** for less common terms, such as proper names
• **Advanced Search** is best for finding something specific, such as an article or author.

**Tip:** Click on “Help-Search” in the navigation bar, before getting started.

### SUBJECT GUIDE

Type the subject word(s) in the entry box and click on “Search.” You can narrow your search to full-text articles, or by date, journal or word(s).

### RELEVANCE SEARCH

Type your search term(s) in the entry box and click “Search.” You can limit your search to full-text articles, by date or other factors.

### KEYWORD SEARCH

To limit or broaden your search, use one of the search operators: **and**, **or**, **not**.

### ADVANCED SEARCH

Enter the term(s) and where the search should look for them. Use **and**, **or** and **not** search operators to connect up to three terms, or limit your search even more by selecting the type of reference source and/or specifying a publication date.

### TOOLS

On the home page and during your search, you will find more tools to help you. They include:

• Help
• Dictionary
• Limit search
• View mark list

If you need further assistance with General Reference Center, please consult your librarian.